

## CULVER CITY PUBLIC THEATRE

### MEETING 12/4/17

Meeting called to order at 7:04pm.

#### **Members present:**

Lauren Bruniges, Nic Henry, Holly Hawk, Bethany Koulias (via phone), Eric Billitzer, Lezlie Moore, Julien Zambrano

#### **1. Approval of Amended Bylaws**

Nic proposed approval of amended bylaws, seconded by Lauren – motion passes unanimously.

#### **2. Retrieving shed key from former president, Laura Boccaletti**

Nic to contact Laura regarding the key. She will send a pre-paid envelope to make it easy to return the key.

#### **3. Grants**

##### **a. Culver City Performing Arts Grants Program**

Grant approved for \$3,000. Susan Obrow will connect us to the arts commissioner and a point of contact at the Culver City school district.

##### **b. LA County Arts Commission**

Two-year grant has been submitted – waiting for a response.

#### **4. 2018 Season Proposals**

##### **a. Suggestions of party**

At the Fall member party, there were many great suggestions/feedback. Overall, the consensus was to keep the adult show but find a new way to do it.

##### **b. Discussions on what we are doing with adult show**

Dario, one of our new members, knows the owner of The Garage – a bar in Culver that could be a good location for a staged reading and/or murder mystery. The Board will check out this & other venues. The Alibi or the Scarlet Lady Saloon could be venues.

The weather is hard for the adult show – it's so hot and it doesn't make an audience want to stay.

Discussion around the option to form a partnership with another theatre – Eric explained the past and what CCPT did at Farragut Day (a short version of the summer plays, sometimes staged readings). Eric mentioned that we've been able to borrow some costumes from other theatre companies in the past but we have not used another theatre's stage. Ideas to check out: West LA campus, Culver City Hyatt (the Hyatt does murder mystery nights)

**Conclusions:** everyone likes the idea of doing some kind of show at a pub/bar. The Board will research some locations and revisit the discussion at next meeting.

##### **c. Halloween fundraiser**

**Idea for 2018:** Halloween show re: Shakespeare's ghosts, possibly in the Vet's center. Probably a 3-day weekend show. The Culver City Museum of Jurassic Technology is another potential venue. This subject will be revisited.

**d. Christmas show /radio play**

**Idea for 2018:** Christmas panto – but would be a large production, large budget and long rehearsal schedule; or we could do a radio play in 2018 and a panto in 2019. This subject will be revisited at the next meeting.

**5. Monthly Staged Readings**

**a. Venue**

Board to research venues in December. Please send in any suggested venues to info@ccpt.org

**b. How to facilitate the process**

The staged readings would feature new works from local writers and would likely not need rehearsal. One suggestion is to roll them into the monthly meeting – the meeting could start with a normal agenda and then transition into a 30 page (or less) staged reading afterwards. The idea is to start with a small members-only reading right after a meeting. Eventually, we could transition to having it on a stage and/or pick the best play and then do a full version in a more rehearsed fashion. Next step – Board to email members to ask if they have a play that they would like to have workshopped. The writers need to submit: synopsis, casting breakdown, & 30 page (max) script.

**c. Proposed dates**

Next reading will be January 4<sup>th</sup> done in conjunction with the meeting.

**6. Executive Staff**

**a. Artistic Director**

Holly Hawk to be the Artistic Director. She is in charge of proposing an artistic vision for the season (to be discussed by members & approved by the board).

**b. Company Manager**

Bethany Koulias to be the Company Manager – this person will organize members & volunteers. See the by-laws for a detailed job description.

**7. Membership Responsibilities**

Eric raised a concern about members having to commit to 8 hours – this was discussed. This is actually a lesser commitment than it used to be, so we decided to keep it and see how it goes. It was suggested to send out a note to all current members to ask if they want to still be a member of the current company. Another suggestion is to set a set number of meetings per year that members must attend. E.g. you must attend 3 meetings per season in order to have a vote. The Board to send a revised letter to current members.

**8. Final Announcements/comments**

We want to find high school students/interns for the summer season to help build sets.

Need to publish a request for plays to workshop to our social media/website.

We are looking for someone to step up as Secretary. The main job will be to take minutes at the meeting and once approved, distribute them. Also the Secretary is an active Board member with voting rights. Email [info@ccpt.org](mailto:info@ccpt.org) if you are interested.

Per previous minutes, the children's show for 2018 will be "Tricksters" written & directed by Holly Hawk.

Holly motioned to end the meeting at 8:24pm. Betty seconded. The motion passed unanimously.

**Date of the next meeting:** Thursday, January 4<sup>th</sup> 2018 at Artemide, 9006 Beverly Blvd, WeHo. Venue may change, lookout for an update email.