

**CULVER CITY PUBLIC THEATRE**  
**AGENDA FOR MEETING 01/04/2018**

Meeting called to order: 7:03pm by Nic Henry

Members in attendance: Nic Henry, Lauren Bruniges, Bethany Koulias, Nick Thompson, Holly Hawk, Matt Borjeson.

**1. Apologies**

Randy Pound, Susan Stangl, Karen Richter, Ria Perlich, Roxana Sanchez

**2. Approval of Minutes**

Holly motioned, Lauren seconded.

**3. Actions Arising**

- Shed key

Laura said she mailed it back to Nic this week. Nic has not received it yet.

- Contact Susan Obrow re connecting us to the arts commissioner and CC school district.

Nic or Lauren to contact Susan Obrow.

- Check out venues for possible new style of show:

Nic and Lauren to scout venues.

- Order business cards

Nic and Lauren to order business cards.

- Taxes – need to hire CPA to submit back-taxes (\$25 per year for 2 years)

Holly to find CPA to file back taxes.

- Accounting

Hire Roland Crane as bookkeeper. In the interim, all receipts should be kept in the google drive.

**4. 2018 Season Adult Show**

- Choose play and director

Discussed the possibility of changing things up this year and doing a murder mystery in a pub for the adult show. To try it out, we're going to read a murder mystery at the next meeting. There's a variety of options online and we can pick one that fits those who are interested. Nic has provisionally volunteered to direct the murder mystery/summer adult show. One idea from Eric is that we could do Murder on the Orient Express. Holly mentioned that the Double Tree in Culver City has a long-running murder mystery show that we could go to, to see how that one is run. Possibility of running it once or twice a week during the same weeks as the summer show. Potential venues: The Garage, The Scarlet Lady Saloon, Molly Malone's, Joxer Daily's, The Cozy, The Cinema Bar, Backstage Bar. Nic & Lauren to scout venues. After the next meeting, we will discuss and see if we want to proceed with this for the mainstage show. It might be best to try these on a weeknight versus Friday or Saturday for the summer season – Tues, Wed or Thurs might be best.

- Reviewed <http://www.lazybeescripts.co.uk/> for potential script ideas

#### **5. Updating website**

Holly to update a few items on the website – bylaws, headshots, etc. & list open volunteer positions.

#### **6. Updating Emails**

The group decided not to create individual emails for president@ccpt, vp@, etc. for now. We will use our personal email addresses and the info@ccpt.org

#### **7. Script Reading – All the Love in the World by Holly Hawk**

#### **8. Date of next meeting**

The next meeting will be February 8 @7pm – venue: to be announced.